



Special Education Needs Identification and Support Process

Graduated Response

1. Person raising the concern to complete an Initial Concerns Evaluation form. This might be the parent or teacher.
2. Teacher & Parent meeting to complete the Initial Concerns Evaluation form– discuss concerns & actions that might help.
3. Review with parents after 6 weeks. In some cases, another cycle of Plan/Do/Review might need to take place. If anticipating further support, then teacher and SENCO to discuss with parents the future support and SEN register. An IEP will be written to address the needs if this is felt necessary.
4. An IEP will be written to address the needs in the first instance. A log of interventions put into place will be kept by the class teacher and reviewed. This will include specific targets that are measurable and which are reviewed regularly in the plan/do cycle.
5. Monitoring the progress of universal and targeted support has been in place as part of the plan/do/review process. This may lead to referrals to outside agencies. This requires parental consent for the agencies to meet and observe your child. They will then advise on support that the school can put into place. This may also include health referrals. This intervention may have been enough to target the child's need and intervention may no longer be needed.
6. If needed, an SSPP (SEND Support Provision Plan) may be put into place. This is for short term need. It might be that funding is needed quicker than the EHCP process can provide or it is felt that short term support can resolve a SEN need. This will undergo regular reviews to monitor the impact on the child's progress. There may be a number of SSPP plans before the next stage. This intervention may have been enough to target the child's need and intervention may no longer be needed. An SSPP can only be in place with the agreement of the Local Authority who can refuse to support the funding.
7. An EHCP (Education, Health and Care Plan) may be applied for. These are usually put in place for young people who require **above** what the school would normally be expected to provide through SEN Support and usually, but not always, have **a life-long complex need** that could affect their learning and progress. This can take up to 20 weeks and the LA decides to approve the request or not. If approved, then the EHCP is reviewed annually to monitor the impact on the child's progress.